



To whom it may concern:

This is a letter of validation for the student intern who has requested support from you for the seminar they are hosting. This intern is part of a University of North Texas professional development school program, in partnership with Denton ISD, which is designed to prepare him or her as an elementary teacher.

Part of this preparation is the requirement that this intern and other interns work together to create professional seminars. A component of the seminars is an expectation for interns to solicit support from the community to provide refreshments for a seminar with 40-45 people. This exercise encourages future teachers to reach out into the community.

The tax-exempt form from the University of North Texas attached to this letter shows the level of support from the university. We encourage your assistance by making a donation to this intern.

Thank you for your cooperation!

Sincerely,

A handwritten signature in black ink, appearing to read "Janet Ray". The signature is fluid and cursive, written over the printed name.

Janet Ray, Ph.D., Denton Cadre Coordinator

A handwritten signature in black ink, appearing to read "April Sanders". The signature is fluid and cursive, written over the printed name.

April Sanders, Denton Cadre Coordinator

## TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency <b>The University of North Texas</b>		EIN: <b>75-6002149</b>
Address (Street & number, P.O. Box or Route number) <b>1155 Union Circle # 310499</b>		Phone (Area code and number) <b>940-565-3200</b>
City, State, ZIP code <b>Denton TX 76203-5017</b>		

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: \_\_\_\_\_

Street address: \_\_\_\_\_ City, State, ZIP code: \_\_\_\_\_


Description of items to be purchased or on the attached order or invoice:  
**All items purchased.**

Purchaser claims this exemption for the following reason:  
**Agency of the State of Texas.**

**Texas Tax Code Section 151.309**

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

*I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.*

 Purchaser	Title	Date
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NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

**THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.**

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do **not** send the completed certificate to the Comptroller of Public Accounts.